CHILD OUTCOME SUMMARY - INITIAL RATING:

Providers participate in Initial IFSP meetings based on a set schedule that RMHS establishes. The calendar will be set-up on a quarterly schedule, the first quarter beginning in February to April 2017. Service Coordinator’s will schedule a child and family for an initial IFSP based on the provider’s regional preference and availability. The Service Coordinator will notify the provider of a scheduled Initial IFSP meeting by sending a secure email with a draft of IFSP and/or DPS report and the date, time and location of IFSP meeting. Initial IFSP meetings are discipline free and the provider will likely not continue as the ongoing service provider.

During the Initial IFSP meeting the provider is age anchoring the child’s strengths and needs in the three global outcome areas by reviewing evaluation information and listening to skills discussed during SAFER, listening for foundational, immediately foundational and age expected skills. The provider will age anchor the child’s developmental skills and will have the primary role in determining the Entry Rating. The decision tree must be used when determining a Rating.

If the child is under 6 months of age at the Initial IFSP, the COS Rating is determined at the Periodic Review.

In order to participate in the Initial IFSP you must have attended an RMHS training on roles and responsibilities during IFSP meetings as well as writing functional IFSP outcomes.

CANCELATIONS OF INITIAL IFSP:

If either party will not be able to attend due to illness contact the SC/Provider directly to inform the other party of the cancelation. The SC is responsible for contacting the family and for rescheduling the Initial IFSP. If the IFSP slot is not scheduled within 48 hours of the start time the slot is forfeit and the provider is released of the responsibility of participating in an IFSP meeting during this time.

CHILD OUTCOME SUMMARY - ANNUAL RATING:

Prior to the Annual IFSP meeting the provider and family complete the “Annual Report” documenting age equivalencies within the five developmental domains. This report is sent securely to the Service Coordinator prior to the IFSP meeting. Provider is age anchoring the child’s strengths and needs in the three global outcome areas during family assessment discussion, listing for foundational, immediately foundational and age expected skills. The provider will age anchor the child’s developmental skills and will have the primary role in determining the Entry Rating. The decision tree must be used when determining a Rating.

CHILD OUTCOME SUMMARY – EXIT RATING:

Graduation or Moving Out Of State - IFSP team including the family, provider(s) & SC discuss child’s progress toward IFSP outcomes, the team determines that EI services are no longer needed for the child to make developmental progress, the child and family graduate from EI services. Exit Rating is determined by the provider with input from the other IFSP team members. The decision tree must be used when determining a Rating.

Exiting EI at Age 3 – Service Coordinator schedule the Transition Conference and notifies the provider that the “Transition Report” is due. The provider and family complete the Transition Report and the completed report
is sent to the Service Coordinator. The Service Coordinator will share information from the Transition Report with Denver Public Schools at the time of the Transition Conference. Prior to the child’s third birthday the Service Coordinator will finalize the Exit Rating with the family and provider(s).