



**Board of Directors Meeting Minutes
January 15, 2020**

Present: Mark Ferrandino, Board Chair
Bill Ojile, Treasurer
Mara Kailin, Secretary
Jose Torres-Vega
Joseph Derdzinski
Michael Wroe*
Holly Reef
Cassie Sudbeck*
*By phone

Absent: Olga Feldman

Staff Shari Repinski, Executive Director
Georgia Edson, CPO
John Wetherington, CFO
Dana Johnson
Jenny Smith
Stephen Shaughnessy
Ann Erickson
Dianne Clarke
Kris Kogan
Joelle Ashley
Karen Levine
Alicia Caldwell

Guests: Rena Binz & Kaitlyn Jones, RMHS
Finance Department
Dean Apice
Mary Beth Susman

Mr. Mark Ferrandino, Board Chair, called the meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) to order at approximately 6:32 p.m. at 9900 East Iliff Avenue, Denver, CO.

CONSENT AGENDA

- Approval of January 15, 2020 Agenda
- Approval of November 20, 2019 Board Minutes

Motion: Mr. Jose Torres-Vega moved to approve the January Consent Agenda and the November 20, 2019 Board Minutes. Mr. Joe Derdzinski seconded the motion and it was approved by unanimous voice vote.

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MISSION REPORT

Client Assistance Using Amazon

Ms. Rena Binz and Ms. Kaitlyn Jones reported on RMHS' Finance Department's use of Client Assistance through Amazon. Ms. Binz and Ms. Jones stated that this utilization of purchasing various items for multiple departments is used to assist clients by simplifying access to goods to help them celebrate their individuality.

PRESIDENT'S REPORT

Vote on New Members

Mr. Mark Ferrandino reported that RMHS has two new potential Board members, RMHS Life Skills & Support client Dean Apice and former Denver City Councilwoman Mary Beth Susman. Mr. Apice and Ms. Susman provided their brief backgrounds.

Motion: Mr. Bill Ojile made a motion to accept Dean Apice and Mary Beth Susman to join the RMHS Board of Directors beginning February 1, 2020. Mr. Jose Torres-Vega seconded the motion and the motion was approved by unanimous voice vote.

Vote on Secretary

Mr. Mark Ferrandino reported that the Board member Bill Ojile has been performing the duties of acting secretary upon the resignation of the previous secretary, Christine Ruggeri. Ms. Mara Kailin has expressed interest in serving as Board secretary.

Motion: Mr. Bill Ojile made an amended motion to accept Mara Kailin to serve as Secretary of the Board for one year. Mr. Joe Derdzinski seconded the motion and the motion was approved by unanimous voice vote.

Board Committee Membership: Governance, Finance & Advocacy

Mr. Mark Ferrandino reported that there are proposed committee memberships and the Board is to determine the framework required for the three committees. The Board decided that RMHS will work with the new members Mary Beth Susman and Dean Apice, as well as absent members Michael Wroe and Olga Feldman, to be appointed members to a committee in the future.

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Motion: Mr. Mark Ferrandino appointed members to the committees as follows: Finance Committee will consist of Bill Ojile, Jose Torres-Vega, Randy Wilson and Jim Long. Governance Committee will consist of Joe Derdzinski and Holly Reef. Advocacy Committee will consist of Mara Kailin and Cassie Sudbeck. Ms. Mara Kailin seconded the motion and the motion was approved by unanimous voice vote.

Conflict of Interest Attestation

Mr. Mark Ferrandino stated that the Board has been given the annual conflict of interest statements that requires each member signature. Ms. Dana Johnson will collect each statement upon completion.

Planning: February Board Retreat & Training

RMHS is currently booking space and creating an agenda for the February Board retreat and training. Ms. Dana Johnson will send out a rough draft agenda for Board members to add their input.

PUBLIC COMMENT

No public comment was given.

EXECUTIVE DIRECTOR'S REPORT

Staffing

Ms. Shari Repinski welcomed new Communications and Outreach Director, Alicia Caldwell, to the RMHS team.

Single Entry Point

Ms. Shari Repinski stated that the Single Entry Point (SEP) contract is a new opportunity for RMHS to create a more integrated system of case management for long terms services and support.

Legislative Update

Ms. Shari Repinski reported on the proposed solution to end the waiting list for Developmental Disabilities (DD) services. The legislative proposal would phase out the DD waiting list over six years, remove I/DD rates from common policy and tie future increases to the Denver-Aurora-Lakewood Consumer Price Index (CPI). This proposed bill would ensure the availability of providers to serve new and existing enrollees.

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Strategic Update

Strategic Priority 1: Case Management

Ms. Shari Repinski provided the Board with updates on RMHS' strategic priorities including to grow in size, expertise and operational efficiency and to enable the organization to seize statewide case management opportunities.

Strategic Priorities 2&4: Enhance services & plan for future

Ms. Repinski stated RMHS' strategic priorities include the intention to enhance I/DD services and to continue to be a regional innovator. Moreover, RMHS' goals include building a more agile company that has the ability to quickly adapt internally to external changes and to develop a growth plan to optimize geographical regions and services.

Strategic Priorities 3: Agile/Adaptable

Ms. Repinski stated RMHS' strategic priorities include the drive to build a more agile company that has the ability to quickly adapt internally to external changes. This adaptability aspires to include a deep dive in to data systems to maximize process efficiency, management of quality data and performance. Furthermore, RMHS staff has recently taken an all-employee survey and results will be presented to the Board when they have been completed.

FINANCE COMMITTEE REPORT

Year-To-Date Financials

Mr. John Wetherington reported the results for the year-to-date financial results for total revenues and expenses for November 30, 2019.

Motion: **Mr. Bill Ojile made a motion to accept the Year-To-Date Financials ending November 30, 2019. Mr. Joe Derdzinski seconded the motion and the motion was approved by unanimous voice vote.**

NEW BUSINESS/ANNOUNCEMENTS

No new business or announcements were made.

