



Board of Directors Meeting Minutes January 20, 2015

Present:	Roger Schmitz, Chair Sean Gallagher, Vice Chair Will Fay, Secretary	Kimberly Smith, Treasurer Brad Baumgartner Kimberlie Ryan
Absent:	Marlon Anderson Steve Binder	Peter Burg Amy Ross
Staff:	Stephen Block, CEO Ted Hernandez, CFO Kathy Martin, COO Shari Repinski, CSO Nina Cruchon Annie Davies Jodi Dooling-Litfin	Marva Hicks Gwen Lawton Jodi Merrill-Brandt Lajos Mottel Brenda Whitlow Erin Wilkinson
Guests:	Richard Westfall	

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 9:10 a.m. by Mr. Roger Schmitz, Board Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO. A quorum was present.

Secretary's Report

Mr. Will Fay presented the minutes of the Board of Directors from November 18, 2014, and inquired if there were any comments or changes.

MOTION: Mr. Sean Gallagher moved for the approval for the November 18, 2014 minutes. Ms. Kim Smith seconded the motion. It was approved by unanimous voice vote. Motion passed. There were no changes.

Treasurer's Report

June 2014 Audited Financials

Ms. Kim Smith and Mr. Ted Hernandez presented the audited financials for the period ending June 30, 2014. The Board received unaudited financials at the September Board meeting, but was informed that the audited financials would be distributed when they were completed by the auditors. Mr. Hernandez explained that the numbers remained the same in the audited financials that were discussed in September. It contains all the required GAAP (generally accepted accounting principles) disclosures and related footnotes.

Mr. Hernandez pointed out that Footnote 5 on page 11 is one of the requirements of GAAP disclosure is to disclose any events that occurred subsequent to the issuance of these financial statements that the reader should be aware of that were completed before the date the auditors issued the financial statements. The paragraph at the bottom of page 11 includes such a disclosure for financing tenant improvement activities for the 360 Program and in the Harvard building. This transaction was completed before the date of the opinion of the auditors.

MOTION: Mr. Sean Gallagher moved to accept the audited financial statements for the period ending June 30, 2014. Mr. Will Fay seconded the motion. It was approved by unanimous voice vote. Motion passed.

Interim Financial Statements

- Focusing on November 2014 Statement of Financial Position
 - The current ratio is 1:99 which is substantially similar to what we had at the end of fiscal year.
- Statement of Functional Activity for the period ending November 30, 2014
 - Small increase in net assets for the month of November. YTD loss of 613K. We have a lot of work to do in the coming months to reverse this trend.
- Statement of Functional Activity Isolating Temporarily Restricted Funds
 - Temporarily restricted revenue of \$315,076 for the month of November represent most of the funds raised by the Gala, and will be provided to the Operation TBI Freedom program.
- Statement of Functional Activity Comparing November 2013 to November 2014
 - Shows increases in both revenue and expenses related to the expansion of RMHS's programs.
- Statement of Cash Flow
 - Shows an increase in fixed assets of \$792,028, which primarily represents the tenant improvement activity on the Grant Street location and Harvard Street expansion.

The charts reflect the financial statement.

MOTION: Mr. Sean Gallagher moved to accept the financial statements for the period ending November 30, 2014. Mr. Will Fay seconded the motion. It was approved by unanimous voice vote. Motion passed.

President's Report

Board Retreat Date

Board Chair Schmitz inquired if there were any conflicts with the planned date for the May Board Retreat. The May 8th date was agreeable to all in attendance and therefore the date will remain the same. The location has yet to be determined.

Board Member Status

Ms. Susan Schreiner is unable to continue on the Board because of work obligations and is looking to make a recommendation for her replacement. Dr. Block reiterated that we've had a Kaiser representative on our board for at least 15 years and would like to continue with that relationship. Ms. Annie Davies will be meeting with their Community Relations person and will inquire about a recommendation for a potential candidate.

Office Space/Building Committee Update

Ted Hernandez

We were awarded another grant from the Veterans Administration to start a Resource Center in Colorado Springs. A space has been identified. The contract included funds for tenant improvement.

Fitzsimons Update

Dr. Block explained that there have been complications in their planning and was informed that it will be at least another three weeks before anything is known.

Board Member Activities to Advance RMHS

Roger Schmitz

Ms. Kimberlie Ryan has been using social media to inform her contacts about the work that RMHS is doing and suggested that other board members spread the word by using social media.

Chief Executive Officer's Report

Stephen Block

Colorado State Departments

Kathy Martin, Ted Hernandez,
Stephen Block

The State Office of Child Program is exploring the feasibility of moving of Child Find Evaluations to the CCBs. At this point in time, some members' of the Joint Budget Committee prefer to hold off on discussions about this matter.

Mr. Hernandez reported that meetings with State and CCB Financial Officers moved to a quarterly schedule.

Dr. Block is participating on the state's Early Intervention (EI) Task Force who are currently working to develop a formula for the allocation of EI State and Federal dollars. The Colorado Department of Human Services will need to fund early intervention services at a higher level, and agreed to submit a request for supplemental funding to the Joint Budget Committee.

Communications/Development

Annie Davies

Ms. Davies distributed a list of 2015 Fundraising Events. We've been selected as one of the charity events held at Rolling Hills Country Club on May 18th. The price is \$1600 for a foursome and multiple sponsorships are available. Jax Glendale is dedicating the restaurant for a benefit for RMHS and Craig Hospital on May 20th. Tickets for the four course meal and entertainment are \$125. There will be a silent auction. Tickets are available at: <https://www.rmhumanservices.org/campaign/brain-injury-benefit-bibs>.

Our goal is to expand fundraising into other locations. This year we added a second location for the Colorado Hike for Honor. It will be held in Colorado Springs. We are also hosting a Dining out for Vets event on the Western Slope on June 2. The tentative date for the Annual Gala is Saturday, Nov. 7th.

A group of young professionals are interested in starting a young professional group and support RMHS. There is interest in exploring a "mini" gala for Child & Family Programs in 2015.

Ms. Davies noted that her department staff is interested in ideas and identifying Board members and community members to participate on event committees.

**Resolution to Authorize Grant Proposal Submission
to El Pomar Foundation**

Stephen Block
Board Action Required

Dr. Block reported that the El Pomar Foundation requires a Board Resolution as part of the submission of a grant application.

MOTION: Mr. Brad Baumgartner moved to authorize grant proposal submissions to El Pomar Foundation. Ms. Kimberlie Ryan seconded the motion. It was approved by unanimous voice vote.
Motion passed.

Craig Hospital/RMHS Program

Erin Wilkinson

Dr. Block reported ongoing meetings with Craig Hospital on the development of a co-branded program with potential funding out of Atlanta from the Marcus Foundation. Mr. Bernie Marcus is the founder of Home Depot and the Marcus Foundation. He wants to replicate an intensive outpatient program. Dr. Block and Dr. Erin Wilkinson, Director of Military & Veteran Programs, traveled with Craig Hospital's CEO and staff to Atlanta to observe the Shepherd Center's Traumatic Brain Injury and PTSD Program. RMHS staff will draft a proposal for discussions with Craig Hospital personnel.

New Business/Announcement

The Board members were polled to determine the time for future meetings. The majority voted for a morning meeting from 9:00 a.m. to 11:30 a.m.

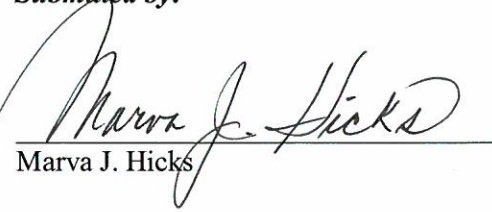
Board Retreat

Ms. Gayann Brandenburg will be the point person for the May 8th Board Retreat. She is looking at using Survey Monkey to get board members' input.

Adjournment

MOTION: Mr. Will Fay moved to adjourn the Board of Directors Meeting at 10:15 a.m. Mr. Sean Gallagher seconded the motion. It was approved unanimously.

Submitted by:


Marva J. Hicks

 3-17-15
Board Secretary/Chair date