



Board of Directors Meeting Minutes July 19, 2017

Present: Roger Schmitz, Board Chair
Amy Ross, Vice Chair
Mark Ferrandino, Treasurer
Joseph Derdzinski
Lloyd Lewis

Absent: Nisa'a Ameen-Abdullah
Christine Ruggeri, Secretary
Jeanette Cordova

Staff Shari Repinski, Exec. Director
John Wetherington, CFO
Ford Allison, CPO
Bridget Forgy

Bill Ojile
Mark McIntosh
Jose Torres-Vega
Olga Feldman

Marlon Anderson

Joelle Ashley
Deanna Soulis
Ann Gifford
Jodi Dooling-Litfin
Jenny Smith
Becky Miller
Kris Kogan

Guests: Ryan Call, Hale-Westfall LLP

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 6:37 p.m. by Mr. Roger Schmitz, Board Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO.

PUBLIC COMMENT

Public comment included a request to the Board to consider moving the meetings to a Saturday to be more accessible, a request to provide the start time of the meeting on the agenda, a brief discussion on RMHS' Summerfest event, and a request for the topic(s) of the Executive Session of the Board. The Board will note the request to change the day of the meetings and RMHS will add the start time of 6:30 pm to the agenda posted online. Ms. Shari Repinski noted that the Executive Session was to discuss contract updates and will follow-up with stakeholders in regards to RMHS events.

CONSENT AGENDA

- Approval of July Agenda
- Approval of May and June 2017 Board Minutes

Roger Schmitz

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Motion: Mr. Jose Torres-Vega moved to approve the July Consent Agenda and the May and June 2017 Board Meeting Minutes. It was seconded by Mr. Mark McIntosh and was approved by unanimous voice vote. Motion passed.

PRESIDENT'S REPORT

Roger Schmitz

Mr. Roger Schmitz had Mr. Lloyd Lewis present an update from the Safety Committee. The Safety Committee met with the individual who performed an internal audit related to case management and critical incidents and expressed content about the auditor, the process, and the outcome. The auditor concluded that RMHS' Service Coordinators were meeting the requirements of critical incidents and the report will be shared with Board members once finalized.

On behalf of the Nominating Committee, Mr. Lloyd Lewis shared information on Pamela Bisceglia, an applicant for the Community Advisory Council. Pamela's work and personal experience make her a good candidate for the Community Advisory Council and the Nominating Committee recommended her to the full Board for approval.

Motion: Mr. Lloyd Lewis moved to approve Pamela Bisceglia to become a member of the Community Advisory Council. It was seconded by Mr. Joseph Derdzinski and was approved by unanimous voice vote. Motion passed.

EXECUTIVE DIRECTOR'S REPORT

Shari Repinski

Ms. Shari Repinski informed the Board that a new Director of Life Skills & Support had been hired. Mr. Ford Allison shared that the new Director, Stephen Shaughnessy, has experience with residential and direct services and will start in mid-August.

Ms. Shari Repinski provided a legislative update related to the potential changes to Medicaid. RMHS continues to monitor this situation to determine the impacts to clients and how best to support them.

Ms. Shari Repinski noted that RMHS is six months into its 2017 contract year with the Denver Department of Human Services (DDHS) for services delivered with mill levy funding. RMHS continues to reduce the amount of mill levy used for services delivered by RMHS while increasing the amount going directly to clients and providers. The model being used by RMHS allows services to continue as the organization prepares for Conflict Free Case Management and with continued reductions in overhead costs. RMHS continues to meet with the Denver Department of Human Services regularly.

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FINANCE COMMITTEE REPORT

Roger Schmitz & John Wetherington

Mr. John Wetherington presented financial statements for the month ending May 30, 2017.

Both Revenues and expenses are under budget. RMHS continues to reduce debt and overhead costs, gain a better understanding and utilization of other funding sources, implement new practices to improve staff productivity, solicit and respond to stakeholder feedback, expand services to clients through mill levy funding, and increase the numbers of individuals served.

Motion: Mr. Mark Ferrandino moved to approve the year to date financial statements. It was seconded by Mr. Bill Ojile and was approved by unanimous voice vote.
Motion passed.

Mr. John Wetherington provided detail to the Board on 2017-2018 budget for the organization. The improved financial performance of the organization was reviewed, noting that RMHS continues to have a slight surplus, but needs to continue to work on revenues. Several major changes occurring in this fiscal year have impacts on the budget, including the consolidation of locations in Colorado Springs, discontinuing two Military and Veteran programs, increased utilization of third party insurance, an increase in use of State SLS funds, reduction in "gap" funding from mill levy, and staffing.

Mr. John Wetherington reviewed turnover data from the organization, noting that RMHS currently has several openings that are in process of hiring. Exit interview data does not show a consistent reason for staff departures and the Human Resources department is focusing on retention strategies.

Mr. John Wetherington discussed the major initiatives for fiscal year 2017-2018, which include an increase in utilization and productivity, an increase in the number of host homes contracted with RMHS, converting independent clinicians to staff, upgrading technology systems and investing in the IT infrastructure, and taking the first steps towards Conflict Free Case Management. RMHS will continue to reduce its "gap" funding and direct funds towards clients and families.

Mr. John Wetherington reviewed the numbers within the fiscal year 2018 proposed budget. Of note is that RMHS does not have a contract for calendar year 2018 for Mill levy funding and the proposed budget is assumes \$12 million will be received for Mill levy. If and when a new contract is negotiated, budget numbers will need to be adjusted to reflect changes in Mill levy funding. The proposed budget includes a decrease in Medicaid revenues as it relates to a conversion of external providers to staff and a reduction of independent contractors. Grant funding revenue also is decreased as two Military & Veteran program grants were closed June 30, 2017. Private Insurance revenue is shown at an increase as RMHS will continue to move towards third party insurance billing. There are several areas of expenses that include increases, including salaries, benefits, and staff development, all of which are part of retention

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strategies. In total, the proposed budget shows revenues increased by 7.3%, assuming \$12 million in Mill levy funding is received, and expenses increased by 7.4%, resulting in a surplus of .5%.

Mr. John Wetherington noted several risks which could impact the proposed budget, including uncertainty with the DDHS contract, issues with the conversion of independent clinicians to employees, revalidation, challenges with implementation of the EI funding hierarchy and billing third party insurance, inadequate staff retention, nonrenewal of the Homes for All Veterans grant, and the cost to implement a new electronic health record system.

Motion: Mr. Jose Torres-Vega moved to approve the fiscal year 2018 budget. It was seconded by Mr. Joseph Derdzinski and was approved by unanimous voice vote. Motion passed.

COMPLIANCE UPDATE

John Wetherington

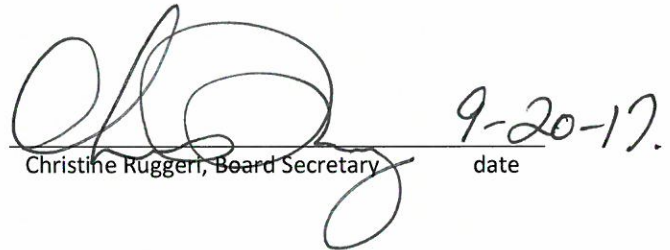
Mr. John Wetherington reminded the Board that RMHS' internal Compliance Committee continues to meet monthly to review HIPAA issues and reported that the number of non-compliance issues continues to trend downward.

ADJOURNMENT

Motion: Mr. Mark Ferrandino moved to adjourn the Board of Directors meeting at 8:00 p.m. It was seconded by Mr. Jose Torres-Vega. It was approved unanimously.

Submitted by:


Bridget Forgy
9/20/17
date


Christine Ruggieri, Board Secretary
9-20-17.
date