



**Board of Directors Meeting Minutes
March 15, 2017**

Present:	Roger Schmitz, Board Chair	Joseph Derdzinski
	Amy Ross, Vice Chair	Lloyd Lewis
	Mark Ferrandino, Treasurer	Mark McIntosh
	Christine Ruggeri, Secretary	Jose Torres-Vega
	Bill Ojile	Olga Feldman
Absent:	Jeanette Cordova	Marlon Anderson
	Nisa'a Ameen-Abdullah	
Staff	Shari Repinski, Exec. Director	Joelle Ashley
	John Wetherington, CFO	Kris Kogan
	Ford Allison, CPO	Deanna Soulis
	Bridget Forgy	Becky Miller
	Ann Gifford	Maggie Dunham
	Jodi Dooling-Litfin	
Guests:	Richard Westfall, Hale-Westfall LLP	

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 6:42 p.m. by Mr. Roger Schmitz, Board Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO.

PUBLIC COMMENT

No public comment was provided to the Board.

CONSENT AGENDA

Roger Schmitz

- Approval of March Agenda
- Approval of January 18, 2017 Board Minutes

Motion: Mr. Bill Ojile moved to approve the March Consent Agenda and the January 2017 Board Meeting Minutes. It was seconded by Mr. Mark Ferrandino and was approved by unanimous voice vote. Motion passed.

PRESIDENT'S REPORT

Roger Schmitz

Mr. Roger Schmitz informed the Board that the Safety Committee had an update to provide. Mr. Lloyd Lewis informed the Board that the Safety Committee consisted of three Board members: Mr. Lloyd Lewis, Mr. Mark McIntosh and Ms. Olga Feldman. The Committee plans to

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schedule several meetings with both internal and external parties to gain a better understanding of the incident report process and will provide ongoing updates to the Board.

NOMINATING COMMITTEE REPORT

Lloyd Lewis, Mark McIntosh & Amy Ross

The Nominating Committee informed the Board that there are two open seats on the Board and that they will review applications as they are submitted.

EXECUTIVE DIRECTOR'S REPORT

Shari Repinski

Ms. Shari Repinski provided the Board with organizational updates. An updated reporting structure has been implemented to include the Chief Program Officer. RMHS eliminated two Director positions in 2016 as well as restructured other positions in order to ensure financial capacity for the CPO position. Ms. Shari Repinski notified the Board that one Director position is vacant and in the process of hiring, with another Director position coming vacant at the end of March that will be filled.

Ms. Shari Repinski provided an update on legislative issues impacting RMHS, including a list of bills and the position Alliance has taken on each bill. Alliance is in support of most or is monitoring to determine a position. Ms. Shari Repinski reported that two bills remain in draft form: one on conflict free case management and another related to background checks related to MANE.

Ms. Shari Repinski reported on several State activities related to RMHS. The State has approved a supplemental payment to SLS providers which the State has yet to confirm how the funds will be disbursed. Ms. Shari Repinski informed the Board that the revalidation process through HCPF has caused issues with providers not being paid. The State continues to hold webinars and conference calls to provide updates on this issue. Ms. Shari Repinski noted that in addition to changing its billing agent, the State has also changed other data systems, including one used for PAR submissions. RMHS is currently in contract negotiations for several key contracts as well as the CCB designation. Related to a draft bill, Ms. Shari Repinski reported that the State is looking to implement a mandatory reporting database to be utilized when hiring and contracting with direct service personnel.

Ms. Shari Repinski updated the Board on the draft bill on conflict free case management and the threats and opportunities for RMHS. The bill has seen several drafts and the expectation is that there will be additional changes related to roles, responsibilities and timelines of implementation. Ms. Shari Repinski noted which areas of RMHS are and are not impacted by this legislation as well as the four current options for RMHS: remain a case management agency only, remain a direct services agency only, remain both a case management and direct services agency and not serve the same client in both programs, or divest of both programs.

Ms. Shari Repinski discussed the recent updates to the mill levy, including an update on the work plan from 2016 and the new model focused on stewardship, efficiency, quality, innovation, access, and reduction of overhead costs. RMHS is concentrating on stakeholder feedback to ensure funding is supporting service priorities. Ms. Shari Repinski reviewed several

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new programs that have been implemented and those proposed for implementation in 2017. Ms. Shari Repinski informed the Board that she and other RMHS key personnel will be presenting to the City Council in April and will continue to negotiate a contract for 2018.

FINANCE COMMITTEE REPORT

Roger Schmitz & John Wetherington

Mr. John Wetherington presented financial statements for the month ending January 30, 2017.

Motion: Mr. Jose Torres-Vega moved to approve the financial statements through January 30, 2017. It was seconded by Mr. Mark McIntosh and was approved by unanimous voice vote. Motion passed.

Mr. John Wetherington reviewed the year to date performance for the agency. Both revenue and expenses are slightly down, with revenues expected to even out with third party insurance payments being accounted for.

Mr. John Wetherington provided an update on the mill levy. The annual contract amendment for 2017 has been executed by the City, with \$8 million budgeted for operating expenses and \$6.4 million budgeted for both new internal and external programs. RMHS continues to focus on reducing overhead amounts. Mr. John Wetherington noted that a new contract will need to be negotiated for 2018.

Mr. John Wetherington informed the Board of the revalidation process through HCPF. HCPF changed its provider to Hewlett Packard and all Medicaid providers are required to complete the revalidation process. Mr. John Wetherington explained the ongoing issues both RMHS and other providers have experienced including lack of and conflicting information from HCPF and non-payment for invoices submitted.

Mr. John Wetherington presented information on Medley, a new billing system that RMHS will begin using to replace Medisoft. Medley offers time saving efficiencies, access to better data, easier tracking of rejections and denials and the ability to invoice for mill levy transactions.

Mr. John Wetherington informed the Board that designated RMHS staff are working a project plan to determine an electronic health record for the agency.

Mr. John Wetherington reviewed key dates from the planning calendar and forecasted items expected to be reviewed in upcoming Board meetings.

Mr. John Wetherington presented an update on contracts. RMHS did not seek renewal on two grants that will expire June 30, 2017. Three grant requests were submitted to extend the Homes for All Veterans program beyond September 30, 2017.

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Mr. John Wetherington provided an update on turnover at RMHS. Turnover rates were at their highest in 2015 and have begun to drop. The total number of turnovers in 2016 was 72, including both voluntary and involuntary terminations. Of note, the 11 involuntary terminations in 2016 were due to the loss of the Brain Injury Program grant and the program was closed. At the end of December 2016, RMHS had a total of 231 staff across all programs and departments. Ms. Shari Repinski informed the Board that the Leadership Team has and continues to work towards increased communication with staff to help reduce the turnover rate.

COMPLIANCE UPDATE

John Wetherington

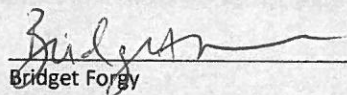
Mr. John Wetherington informed the Board that each member would need to complete the Conflict of Interest Policy and return to the Board Chair.

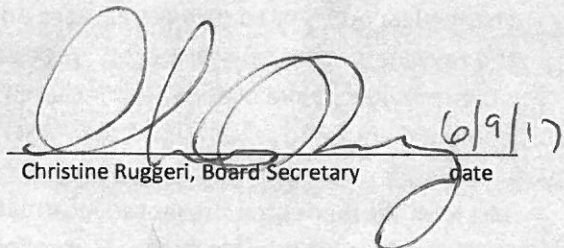
Mr. John Wetherington updated the Board on the Compliance Committee. Through the work of staff and this committee, it was identified that providers were out of compliance and steps were taken to remedy the issue. The Compliance Committee is also involved with the HR department in the process of drafting a Code of Ethics.

ADJOURNMENT

Motion: Mr. Mark McIntosh moved to adjourn the Board of Directors meeting at 8:30 p.m. It was seconded by Mr. Jose Torres-Vega. It was approved unanimously.

Submitted by:


Bridget Forgy
6/9/17
date


Christine Ruggieri, Board Secretary
6/9/17
date