



**Board of Directors Meeting Minutes
March 17, 2021**

Present: Mark Ferrandino, Board Chair
Jose Torres-Vega, Vice Chair
Bill Ojile, Treasurer
Mara Kailin, Secretary

Holly Reef
Cassie Sudbeck
Joe Derdzinski
Mary Beth Susman

Absent:

Staff Shari Repinski, Executive Director
Georgia Edson, CPO
Marilyn Stewart, Interim CFO
Dana Johnson
Jenny Smith
Deanna Soulis
Melissa Emery
Cindy Rubino
Adija Diamante

Dianne Clarke
Alicia Caldwell
Amanda Lighthiser
Ann Erickson
Cindy Muller
Jodi Litfin
Rachel Fulla
Julia Spratt
Hayley Carle

Guests: Stewart Tucker Lundy

Mr. Jose Torres-Vega, Board Vice Chair, called the meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) to order at approximately 6:33 p.m. via Microsoft Teams.

CONSENT AGENDA

- Approval of March 17, 2021 Agenda
- Approval of January 20, 2021 Board Minutes

Board Minutes
March 17, 2021

Page 2

Motion: Ms. Mary Beth Susman moved to approve the March Agenda and the March 17, 2021 Board Minutes. Dr. Mara Kailin seconded the motion, and it was approved by unanimous voice vote.

MISSION REPORT

Program Manager Hayley Carle introduced the Board to the RMHS program Denver Early Steps. DES was created to ensure EI services would be provided to City and County of Denver residents who would become ineligible according to the new State of Colorado requirements. It serves clients with developmental delays in at least one developmental area with a delay between 25% to 33% through Mill Levy funding.

Denver Early Steps will continue the parent coaching model, provide trans-disciplinary teams attentive to client needs, provide access to services at the frequency that best meets the child and family needs as well as the provider's recommendations, to approach and create service plans that are based on the children's strengths and the families routine; to utilize the Primary Service Provider model, to provide services within the child's natural environment, to hold transition meetings with Denver Public Schools based on if the child would be a good fit for an Individualized Education Plan. The program will differ from Early Intervention by pairing children with eligible for the program with providers prior to their first meeting, a DES provider will contact the service coordinator to schedule the service plan meeting which will take place during the family's regularly scheduled therapy appointment, additionally, the DES providers and service coordinators will communicate at least once a month to ensure the team is updated with current information as well as how to best support the family.

Transition into other RMHS programs may occur if a child in the DES program becomes eligible for EI services at any point the provider and the service coordinator will work together with the family to transfer them to the Early Intervention program. Additionally, dependent on the needs of the child, a child in the DES program could be eligible to move into the Single Entry Point program. Finally, dependent on the needs of the child, a child in the DES program could be eligible to move into the Family Support program.

PRESIDENT'S REPORT

Executive Committee Report

The executive committee met to discuss the RMHS COVID-19 response plan and updates on vaccines, monitoring staff cases, building safety and options for returning to the office. The committee also discussed updates on Conflict Free Case Management, which was also discussed in Executive Session.

Board Minutes
March 17, 2021

Page 3

Governance Committee Report

The board discussed the future of board membership including the need to evaluate collective strengths and areas of improvement, with a focus on adding new member who adhere to suggested professional expertise. The board also thanked Olga Feldman for her years of service upon her resignation and welcomed the new board nominee Stewart Tucker Lundy.

Motion: The board elects Stewart Tucker Lundy as a member of the RMHS Board of Directors for a three-year term beginning April 1, 2021 and ending March 31, 2024. Ms. Mary Beth made the motion, Dr. Mara Kailin seconded the motion, and the motion was approved by unanimous voice vote.

PUBLIC COMMENT

No public comment was given.

EXECUTIVE DIRECTOR'S REPORT

Motion: Mr. Bill Ojile made a motion to authorize RMHS' Executive Director, Chief Financial Officer and Chief Human Resources Officer to execute contracts on behalf of RMHS. Mr. Bill Ojile, treasurer of the board, gives the Executive Director temporary exercise of power to execute contract power over the interim CFO for a temporary basis. Mr. Mark Ferrandino seconded the motion, and the motion was approved by unanimous voice vote.

Diversity, Equity and Inclusion

Alicia Caldwell welcomed RMHS' new Diversity, Equity and Inclusion Program Manager Adija Diamant. Ms. Diamant will work with our DEI consultant Angela Whitenhill-Shields to create a five-year plan and present the draft to Leadership Team, Board of Directors, DEI Advisory Council, Employee Council, and finally organization wide to collect feedback. The plan will ensure goals, strategies and tactics are embedded into program-level work with measurable goals.

Board Minutes
March 17, 2021

Page 4

FINANCE COMMITTEE REPORT
Year-To-Date Financials

Ms. Marilyn Stewart reported the results for the year-to-date financial results for total revenues and expenses ending in January of fiscal year 2021.

Motion: Mr. Bill Ojile made a motion to accept the Year-To-Date Financials for FY21 ending in January 31, 2021. Mr. Joe Derdzinski seconded the motion, and the motion was approved by unanimous voice vote.

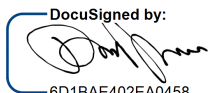
NEW BUSINESS/ANNOUNCEMENTS

No new business or announcements were made.


ADJOURNMENT

With no new business or announcements, Mr. Jose Torres-Vega moved to adjourn the meeting of the Board of Directors at approximately 7:25 p.m.

Submitted by:

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5/25/2021

Dana Johnson Date
Executive Assistant

DocuSigned by:

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5/26/2021

Mara Kailin Date
Board Secretary