



**Board of Directors Meeting Minutes  
May 24, 2017**

**Present:** Roger Schmitz, Board Chair  
Mark Ferrandino, Treasurer  
Christine Ruggeri, Secretary  
Jeanette Cordova  
**Absent:** Amy Ross, Vice Chair  
Nisa'a Ameen-Abdullah  
Joseph Derdzinski  
Lloyd Lewis  
**Staff** Shari Repinski, Exec. Director  
John Wetherington, CFO  
Ford Allison, CPO  
Bridget Forgy  
**Guests:** Richard Westfall, Hale-Westfall LLP

Bill Ojile  
Marlon Anderson  
Mark McIntosh  
Jose Torres-Vega  
Olga Feldman  
Joelle Ashley  
Deanna Soulis  
Maggie Dunham  
Ann Gifford  
Jodi Dooling-Litfin

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 6:38 p.m. by Mr. Roger Schmitz, Board Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO.

**PUBLIC COMMENT**

No public comment was provided to the Board.

**CONSENT AGENDA**

- Approval of May Agenda
- Approval of March 15, 2017 Board Minutes

Roger Schmitz

**Motion:** A quorum was not present.

**PRESIDENT'S REPORT**

Roger Schmitz

There were no updates presented on the Safety Committee.

**NOMINATING COMMITTEE REPORT**

Lloyd Lewis, Mark McIntosh & Amy Ross

March 15, 2017

There were no updates provided by the Nominating Committee.

#### **EXECUTIVE DIRECTOR'S REPORT**

Shari Repinski

Ms. Shari Repinski provided the Board with organizational updates. RMHS leadership continues to work on a retention plan to reduce turnover. A new position, Director of Compliance & Quality, was created and filled by Ms. Dianne Clarke, who was previously in a consulting role at RMHS.

Mr. Ford Allison provided a programmatic update to the Board. Ms. Jenny Smith was hired as the Director of Service Coordination and will be focusing on recruitment, training improvements, implementing a new statewide system for PAR's, and working with HCPF to implement the Consumer Direction program. Mr. Ford Allison informed the Board that RMHS will soon be hiring for a new Director of Life Skills & Support. The focuses of this position and program will be developing a plan to grow residential services, identifying efficiencies within the program, and preparing for an audit from CDPHE. Mr. Ford Allison provided an update on the Developmental & Behavioral Health program, including that the Early Intervention program is working on implementing a new state database system and is completing assessments at a faster pace than the community average.

Mr. Ford Allison informed the Board that the Mill Levy program has simplified the process into two access points: clients and providers. The Board discussed the unmet needs project and how mill levy funding is being provided to providers. Mr. Ford Allison updated the Board on the quarterly report that was submitted to DDHS last week.

Ms. Shari Repinski provided a legislative update. RMHS will end its membership with Alliance on June 30, 2017. Ms. Shari Repinski stressed to the Board that she and RMHS remain committed to continued partnership with Alliance members. RMHS is currently working with a contractor to track legislation and is looking at ways to build staff capacity to track legislative efforts. Ms. Repinski also discussed the budget approval of a 1.4% rate increase for providers to begin 7/1/17 and a review of several of the 2017 session bills that were introduced; including conflict free case management legislation, its impact to and opportunities created for RMHS.

Ms. Shari Repinski updated the Board on State activities including waiver redesign, the Accountable Care Collaborative, and long term services and supports.

Ms. Shari Repinski reviewed the timeline of past, present and future activities related to the mill levy. RMHS continues to meet with the Denver Department of Human Services regularly to negotiate contract terms and work on a plan for January 2018. The contract approval will go before City Council in late Fall.

#### **FINANCE COMMITTEE REPORT**

Roger Schmitz & John Wetherington

Mr. John Wetherington presented financial statements for the month ending April 30, 2017.

March 15, 2017

**Motion:** A quorum was not present to accept the YTD financial statements.

Mr. John Wetherington reviewed the year to date performance for the agency. Revenues excluding mill levy are on budget and expenses are 5% under budget. RMHS continues to work towards a broader knowledge base of insurance revenues. RMHS is working on budgeted IT work to be done by 6/30/17 as well as capacity building funds to help with retention, recruitment, client services and billing. Two Veteran programs will close at the end of June and the budget will reflect that change. Mr. John Wetherington also noted that the overall debt of the organization is declining and the net equity turned positive in March 2017.

Mr. John Wetherington informed the Board that RMHS would like to engage the auditors at Kundinger, Corder & Engle, P.C. to perform both the fiscal year 2017 financial audit and A-133 audit.

**Motion:** A quorum was not present to agree to the hiring of KCE, Inc. for the FY17 audit and A-133 audit.

Mr. John Wetherington reviewed a bank loan RMHS has with Colorado Business Bank, which the bank has agreed to extend the payment at the same monthly rate so that the loan is paid on or before June 1, 2019.

**Motion:** A quorum was not present to approve the extension of the term loan currently ending in August 2017.

Mr. John Wetherington updated the Board on RMHS' corporate insurance which was renewed on May 15<sup>th</sup>.

Mr. John Wetherington reviewed upcoming activities for the Board, including review of the budget at the July meeting, the audit presentation in November and Board training in December.

An update on the budget was presented by Mr. John Wetherington. RMHS is currently targeting a salary increases based on merit in the 2.9-3.0% range, based on research from Mountain States Employment Council, however numbers continue to be reviewed to determine the final percentage. Kaiser Permanente is keeping their rate increase at 3% for another year and RMHS will maintain at least 1 plan with no cost to the employee. Mr. John Wetherington noted that the Homes For All Veterans grant renewal was submitted by RMHS and notification should be received between September and October. Contract negotiations also continue with the Denver Department of Human Services for the mill levy. RMHS will get a portion of the \$4.7 million in capacity funding approved by the State. Mr. John Wetherington noted that issues with revalidation related to EI services continue and RMHS is working to gain a better understanding of any issues that come up around taxonomy numbers, payments, and denials.

