



Board of Directors Meeting Minutes November 15, 2017

Present: Roger Schmitz, Board Chair
Joseph Derdzinski
Lloyd Lewis
Mark Ferrandino, Treasurer
Olga Feldman

Bill Ojile
Jose Torres-Vega

Absent: Amy Ross, Vice Chair
Christine Ruggeri, Secretary
Marlon Anderson
Mark McIntosh

Nisa'a Ameen-Abdullah
Jeanette Cordova

Staff Shari Repinski, Exec. Director
John Wetherington, CFO
Ford Allison, CPO
Bridget Forgy

Joelle Ashley
Deanna Soulis
Ann Gifford
Jodi Dooling-Litfin
Jenny Smith
Stephen Shaughnessey

Guests: Ryan Call, Hale-Westfall LLP
Sarah Flischel, Kunding, Corder & Engle, P.C.
Steve Corder, Kunding, Corder & Engle, P.C.

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 6:30 p.m. by Mr. Roger Schmitz, Board Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO.

PUBLIC COMMENT

Public comment included a request to the Board to provide an update on changes made to the safety protocols related to case management functions at RMHS. Mill levy funding was discussed related to its use towards ending the DD waiver wait list. Public comment requested that the Community Advisory Council have more input in funding decisions related to mill levy use at RMHS as well as increased access to mill levy funding records. Additional public comment requested that the Board consider holding Board meetings on Saturdays. Ms. Shari Repinski noted that the Board had considered changing the time of the meetings and determined that it would continue to meet Wednesday evenings.

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CONSENT AGENDA

Roger Schmitz

- Approval of November Agenda
- Approval of September 2017 Board Minutes

Motion: Mr. Jose Torres-Vega moved to approve the November Consent Agenda and the September 2017 Board Meeting Minutes. It was seconded by Mr. Bill Ojile and was approved by unanimous voice vote. Motion passed.

FINANCIAL AUDIT REPORT

Kundinger, Corder & Engle, P.C.

Mr. Steve Corder and Ms. Sarah Fleschel presented the fiscal year 2017 financial statement and single audit results. Both received an unmodified opinion and it was noted that there were no audit findings.

Motion: Mr. Jose Torres-Vega moved to accept the financial statements for the fiscal year ending June 30, 2017 as audited by Kundinger, Corder & Engle, P.C. It was seconded by Mr. Joe Derdzinski and was approved by unanimous voice vote. Motion passed.

PRESIDENT'S REPORT

Roger Schmitz

Mr. Roger Schmitz had Mr. Lloyd Lewis present an update from the Safety Committee. Mr. Lloyd Lewis informed the Board that the Safety Committee met in October to review the results of the internal audit of safety protocols for RMHS service coordinators as well as the action plan from RMHS. Mr. Lewis highlighted several areas that RMHS has and continues to make improvements in including, but not limited to, converting to a new data management system, process updates, and an audit of incident reports. Mr. Lewis noted that the Safety Committee would be meeting again prior to the next Board meeting. Mr. Jose Torres-Vega requested a review and report of safety protocols specific to host home clients and would like to complete a site visit of a host home environment.

Mr. Lloyd Lewis spoke on behalf of the Nominating Committee and informed the Board that the Nominating Committee would be meeting prior to the next Board meeting to review applications that have been received for both the Community Advisory Council and Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

Shari Repinski

Ms. Shari Repinski informed the Board that there were no new organizational updates to report.

Ms. Shari Repinski reviewed the strategic focus areas for RMHS:

- **Connect:** Connect individuals with intellectual and developmental disabilities in their Denver community with a coordinated system of supports. This area is focused on services delivered in Denver, increasing partnerships and becoming more of a key player in the Denver community. Ms. Repinski discussed the mill levy in relation to this

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strategic area noting that RMHS is on track to spend half of mill levy funding received on services outside of RMHS, including 35 programs delivered through non-RMHS organizations. RMHS continues to emphasize outreach to families and noted that any individual in Denver with an intellectual disability can access mill levy funds through RMHS, even if not receiving case management from RMHS. Ms. Repinski noted that RMHS continues to work with the Department of Health Care Policy and Financing on reducing the DD waiver waitlist.

- Engage: Make talent an advantage through employee engagement, retention, expertise and performance. This objective is focused on employees and will look at how to invest in professional development, reduce turnover, and improve communication. Ms. Repinski reviewed turnover data showing that turnover has slowed in the last quarter.
- Perform: Commit to quality, compliance and continuous improvement while enhancing readiness, flexibility and resiliency. RMHS is continuing to focus on updating policies and procedures through this strategic area.
- Reach: Pursue options to reach populations and regions across Colorado through sustainable and efficient models. RMHS continues to look at opportunities for expansion in targeted areas.

FINANCE COMMITTEE REPORT

Roger Schmitz & John Wetherington

Mr. John Wetherington presented the year to date financial statements for the month ending September 30, 2017.

Mr. John Wetherington noted that Medicaid billing is over budget due to a less than expected decline in providers billing through RMHS. It was also noted that RMHS is working to hire several new clinician positions resulting in a variance for salaries in the budget.

Motion: Mr. Jose Torres-Vega moved to approve the year to date financial statements. It was seconded by Mr. Bill Ojile and was approved by unanimous voice vote.
Motion passed.

Mr. John Wetherington reviewed the mill levy funded programs at RMHS, reiterating that almost half of the mill levy invoicing is going to external services and agencies.

Mr. John Wetherington informed the Board of recent issues with the contract for Early Intervention services, resulting in a deduction of \$221,000 from the current contract. RMHS will continue to follow the funding hierarchy required by the contract and hold discussions with the State to reduce the deduction amount.

Mr. John Wetherington provided an update on revalidation, noting that RMHS has begun to receive full amounts for submissions through the new system.

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COMPLIANCE UPDATE

John Wetherington

Mr. John Wetherington provided an update to the Board on the Code of Conduct & Ethics. Input received from the Board will be incorporated into the document and presented at the next Board meeting.

Ms. Shari Repinski informed the Board that the State audit on transparency of CCB's has begun and is expected to be a lengthy process. Ms. Repinski noted that the content of the audit is required to be confidential and will be discussed in Executive Session if needed.

NEW BUSINESS

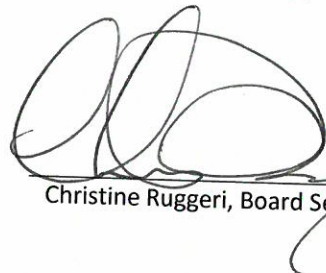
Ms. Shari Repinski recognized Mr. John Wetherington for receiving the 'CPA Who Makes a Difference' award from the Colorado Society of Certified Public Accountants for his work at RMHS, on the board of Doctors Without Borders, and in the community.

ADJOURNMENT

Motion: Mr. Jose Torres-Vega moved to adjourn the Board of Directors meeting at 7:50 p.m. It was seconded by Mr. Joseph Derdzinski. It was approved unanimously.

Submitted by:


Bridget Forgy
1/17/18
date


Christine Ruggeri, Board Secretary
1/17/18
date