



**Board of Directors Meeting Minutes
November 18, 2020**

Present: Mark Ferrandino, Board Chair
Bill Ojile, Treasurer
Jose Torres-Vega, Vice Chair
Mary Beth Susman
Mara Kailin, Secretary

Holly Reef
Joseph Derdzinski
Cassie Sudbeck

Absent: Olga Feldman

Staff

Shari Repinski, Executive Director	Dianne Clarke
Georgia Edson, CPO	Kris Kogan
John Wetherington, CFO	Joelle Ashley
Dana Johnson	Lisa Roebuck
Jenny Smith	Alicia Caldwell
Deanna Soulis	Amanda Lighthiser
Amy Becerra	Ann Erickson
Karen Levine	Cindy Muller
Melissa Emery	Jodi Litfin

Guests: Steve Corder, Judy Hartman from
Kundinger, Corder and Engle

Mr. Mark Ferrandino, Board Chair, called the meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) to order at approximately 6:05 p.m. via Microsoft Teams.

CONSENT AGENDA

- Approval of November 18, 2020 Agenda
- Approval of September 16, 2020 Board Minutes

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Motion: Mr. Joe Derdzinski moved to approve the November Agenda and the November 18, 2020 Board Minutes. Ms. Mary Beth Susman seconded the motion, and it was approved by unanimous voice vote.

FINANCIAL AUDIT REPORT: FY20

RMHS Board of Directors Treasurer Bill Ojile outlined the Finance Committee's determination that RMHS is in good financial standing. Steve Corder and Judy Hartman from Kundinger, Corder and Engle reported to the Board that the FY2020 concluded a clean audit with continuous improvement of receivables and the supplemental Payment Protection Plan loan. The only significant deficiency is that needs to be resolved is the implementation of a procurement policy that will be addressed on January 1, 2021. Mr. Ojile congratulated CFO John Wetherington and the Finance team for bringing us from the negative 2M to the positive +9 balance sheets.

Motion: Mr. Jose Torres-Vega moved to approve the audited financial statements for fiscal year 2020. Ms. Mary Beth Susman seconded the motion, and it was approved by unanimous voice vote.

MISSION REPORT

The Mill Levy Director Amy Becerra reported on the new RMHS initiative entitled Denver Early Steps that is being created to help the children who no longer receive funding due to the Early Intervention emergency rule change. The program mirrors CDHS EI services and allows for learning, behavior and health services but is paid for by the 2021 mill levy budget wherein tracked children that were deemed ineligible from July 1st to January 2021.

PRESIDENT'S REPORT

Executive Committee Report

Joe Derdzinski reported on the latest meeting of the Governance committee wherein the members and key staff reviewed initial committee intentions such as the charter, bylaws, recruitment, meeting logistics and introduced the idea of a board self-assessment to gauge members interests, areas of concern and how they can be of assistance for RMHS initiatives. Cassie Sudbeck reported on similar intentions established for the Advocacy Committee.

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PUBLIC COMMENT

Maureen Welch thanked the members of the Board for their service and addressed the Board regarding Mill Levy services.

EXECUTIVE DIRECTOR'S REPORT

Contract Updates

Shari Repinski updated the Board on the Denver mill levy contract renegotiation. A three-year contract went before Denver's City Council's Safety, Housing, Education and Homelessness Committee wherein it was unanimously approved at \$20M for the first year and \$21.5 for the second and third.

COVID-19 Update

RMHS staff is all working remotely with a few exceptions. Leadership is planning for a safe return to the office environment with no date set. Authorized office visits include strict procedures including wearing masks, temperature checks, questionnaire and placement of plexiglass barriers for high interaction areas. For the handful of staff who are doing face to face client visits they are required to wear facial masks and have access to routine testing. RMHS is committed to the well-being and engagement of all staff.

Customer Satisfaction Survey

RMHS sent clients and providers a pre and post COVID-19 survey that asks questions about services provided. Over 600 generally positive responses were submitted wherein results from the survey demonstrate that access to technology as being a big factor of overall satisfaction.

Colorado Gives Day

The Communications and Outreach Director Alicia Caldwell reported to the Board the restart of fundraising through Colorado Gives Day. On December 8th Colorado Gives Day will feature the ability for the public to donate a cold weather package for \$40 that includes a hat, gloves, neck gaiter and socks. This targeted ask aligns with RMHS' mission to help fellow Coloradans of all ages and within a wide range of programs.

CFO Update

RMHS Human Resources and Senior Leadership are continuing to find a new CFO to replace retiring CFO John Wetherington. Mr. Wetherington will extend his retirement

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date to February 4th to accommodate an extended search. Once the position has been filled RMHS staff and board members will be invited to thank Mr. Wetherington for his service and celebrations will be sent out via Microsoft Teams.

FINANCE COMMITTEE REPORT

Year-To-Date Financials

Mr. John Wetherington reported the results for the year-to-date financial results for total revenues and expenses for the first quarter of fiscal year 2021.

Motion: Mr. Jose Torres-Vega made a motion to accept the Year-To-Date Financials for the first quarter of FY21 ending in September 2020. Ms. Mary Beth Susman seconded the motion, and the motion was approved by unanimous voice vote.

Payment Authorizations

The motion presented ratifies changes from specifically named payment authorizers to a comprehensive list of position-based identifiers. Additionally, the title of director of finance has been added as a check signing authority.

Motion: Mr. Joe Derdzinski made a motion to accept the authorization of staff holding the following positions to approve checks and other payments: Chief Executive Officer, Chief Financial Officer, Director of Finance, Director of Business Operations, Director of Human Resources and Director of Compliance. Ms. Mary Beth Susman seconded the motion, and the motion was approved by unanimous voice vote.

NEW BUSINESS/ANNOUNCEMENTS

No new business or announcements were made.

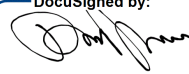
ADJOURNMENT

With no new business or announcements, Mr. Jose Torres-Vega moved to adjourn the meeting of the Board of Directors at approximately 7:27 p.m.

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Submitted by:

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1/21/2021

Dana Johnson
Executive Assistant

Date

DocuSigned by:
Mara Kailin
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1/22/2021

Mara Kailin
Board Secretary

Date