



**Board of Directors Meeting Minutes
November 20, 2019**

Present: Mark Ferrandino, Board Chair
Bill Ojile, Acting Secretary, Treasurer
Jose Torres-Vega
Joseph Derdzinski
Amy Ross
Cassie Sudbeck

Michael Wroe
Olga Feldman

By the phone:
Mara Kailin
Holly Reef

Absent: John Wetherington, CFO

Staff Shari Repinski, Executive Director
Georgia Edson, CPO
Dana Johnson
Jenny Smith
Dianne Clarke

Ann Erickson
Jodi Litfin
Kris Kogan
Joelle Ashley
Karen Levine

Guests: Steve Corder & Sarah Flishcel of
Kundinger, Corder and Engle

Pam Bisceglia, Chair for
RMHS Community Advisory
Council

Mr. Mark Ferrandino, Board Chair, called the meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) to order at approximately 6:33 p.m. at 9900 East Iliff Avenue, Denver, CO.

CONSENT AGENDA

- Approval of November 20, 2019 Agenda
- Approval of September 18, 2019 Board Minutes

Motion: Mr. Mark Ferrandino moved to approve the November Consent Agenda and the September 18, 2019 Board Minutes. Mr. Joseph Derdzinski seconded the motion and it was approved by unanimous voice vote.

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FINANCIAL AUDIT REPORT: FY19

Mr. Bill Ojile reported that the auditors Steve Corder and Sarah Flischel of Kunding, Corder and Engle presented to the Finance Committee their results of the Fiscal Year 2019 Financial Audit that ended June 30, 2019. The audit began in September 2019 and concluded on October 29th, 2019. Ms. Sarah Flischel reviewed the audit report results with the Board, including the auditors' unmodified opinion that reported areas of growth, statement of financial position and improved receivables. The only citation that was immediately corrected resulted in the implementation of new software that allows case managers and supervisors to stay current on open cases that need to be closed. Mr. Bill Ojile stated that the Finance department did a great job of ensuring a much smoother audit this year.

Motion: Mr. Bill Ojile made a motion to accept the Fiscal Year 2019 audit results. Mr. Joe Derdzinski seconded the motion and the motion was approved by unanimous voice vote.

COMMUNITY ADVISORY COUNCIL REPORT

Ms. Pam Bisceglia, the Chair for the RMHS Community Advisory Council reported to the Board an update on the Council. The update includes members, schedule, mission, goals, Mill Levy External Projects and 2020 priorities. Ms. Shari Repinski stated that RMHS' process for responding to the Council's recommendations for future external initiative proposals has been implemented as a formal and articulate process.

MISSION REPORT

Summerfest

The Board was presented with a video that recorded the participation and success of the RMHS 2019 Summerfest. Ms. Shari Repinski thanked Ms. Holly Reef for participating in the event.

PRESIDENT'S REPORT

Executive Committee

Mr. Mark Ferrandino reported that the Board reviewed the Finance and Governance Committee Charters. The Board also discussed RMHS's bid for HCPF's request for proposal for the Single Entry Point Administrative Case Management Services contract.

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Board Committee Charters: Governance & Finance

Ms. Ann Erickson reported that the Governance and Finance Committee Charters have been finalized. Mr. Mark Ferrandino proposed to the Board that an Advocacy Charter be created to allow participation from each of the Board members.

Motion: Mr. Joseph Derdzinski made a motion to accept the Finance and Governance Charters. Mr. Michael Wroe seconded the motion and the motion was approved by unanimous voice vote.

Strategic Planning Committee- February Board Retreat & Training- Ann

Ms. Ann Erickson reported that a Board Retreat and Training has been moved to February of 2020. Ms. Dana Johnson will coordinate the retreat, therefore Mr. Mark Ferrandino requested all Board members to provide Ms. Johnson with their availability for February.

PUBLIC COMMENT

No public comment was given.

EXECUTIVE DIRECTOR'S REPORT

Staffing

Ms. Shari Repinski welcomed new Chief Program Officer Georgia Edson to the RMHS team.

Strategic Planning

Ms. Shari Repinski reviewed the Mission statement and Core Values with the Board. Ms. Repinski also reviewed the Strategic Plan's Four Priority Areas in which RMHS is developing objectives to focus on for the future. Ms. Repinski presented graphs that demonstrate staff headcount by quarter and total turnover by quarter and how these trends impact the organization financially, through employee experience and cultural impact.

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FINANCE COMMITTEE REPORT

Year-To-Date Financials

Ms. Ann Erickson reported the results for the year-to-date financial results for total revenues and expenses for September 30, 2019.

Motion: Mr. Bill Ojile made a motion to accept the Year-To-Date Financials ending September 30, 2019. Mr. Joe Derdzinski seconded the motion and the motion was approved by unanimous voice vote.

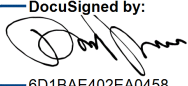
NEW BUSINESS/ANNOUNCEMENTS

No new business or announcements were made.

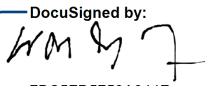
ADJOURNMENT

With no new business or announcements, Mr. Mark Ferrandino moved to adjourn the meeting of the Board of Directors at approximately 7:34 p.m.

Submitted by:

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 12/20/2019

 Dana Johnson Date
 Executive Assistant

DocuSigned by:

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 12/20/2019

 Bill Ojile Date
 Secretary