



**Board of Directors Meeting Minutes
September 16, 2020**

Present: Mark Ferrandino, Board Chair
Bill Ojile, Treasurer
Jose Torres-Vega, Vice Chair
Mary Beth Susman
Mara Kailin, Secretary

Olga Feldman
Holly Reef
Joseph Derdzinski
Cassie Sudbeck

Absent:

Staff Shari Repinski, Executive Director
Georgia Edson, CPO
John Wetherington, CFO
Dana Johnson
Jenny Smith
Deanna Soulis
Amy Becerra

Dianne Clarke
Kris Kogan
Joelle Ashley
Lisa Roebuck
Alicia Caldwell
Amanda Lighthiser
Ann Erickson
Cindy Muller

Guests:

Mr. Mark Ferrandino, Board Chair, called the meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) to order at approximately 6:32 p.m. via Microsoft Teams.

CONSENT AGENDA

- Approval of September 16, 2020 Agenda
- Approval of July 15 and July 29, 2020 Board Minutes

Motion: Mr. Jose Torres-Vega moved to approve the September Agenda, the July 15 and July 29, 2020 Board Minutes. Ms. Holly Reef seconded the motion, and it was approved by unanimous voice vote.

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MISSION REPORT

The director of Homes for all Veterans and LifeSkills and Support, Stephen Shaughnessy, presented to the Board a review of Direct Support Professionals within the LifeSkills and Support department for Direct Support Professionals Recognition Week. Mr. Shaughnessy reported on the duties and functions of the professionals who support and advocate for clients within RMHS and expressed the importance of DSP's for the health and wellness, companionship and teaching of individuals with I/DD. Furthermore, the LifeSkills and Support director presented recognition of a few staff, host home providers and family caregivers who help clients live their best life.

PRESIDENT'S REPORT

Executive Committee Report

Per the discussion in Executive Committee, the growth that RMHS is experiencing requires the addition of new leadership to establish well rounded departments.

PUBLIC COMMENT

No public comment was given.

EXECUTIVE DIRECTOR'S REPORT

Diversity, Equity and Inclusion

Ms. Shari Repinski reported on the timeline for DEI in our efforts to become an anti-racist organization. In August and early September RMHS went through an assessment phase, latter part of September and into October is the education phase, lastly November is synthesis and plan phase. Assessment phase meetings within RMHS have included small groups within Leadership Team, Employee Council, and BIPOC groups wherein the consultant Angela Whitenhill-Shields has discussed varying perspectives on subjects of diversity, equity and inclusion with staff. The next phase of education will include virtual in-person trainings and recorded trainings to increase knowledge of definitions and comprehension of the subject matter. The goal is to formulate a plan in November including creating a cultural or DEI committees to oversee, value and maintain objectives from varying voices established through the phases.

Single Entry Point

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Ms. Georgia Edson reported that RMHS is about 11 weeks into the Single Entry Point department implementation. Organizational leaders, program managers and supervisors have been able to increase services to 10,000+ new clients across Colorado who are being supported by 150+ new staff. Furthermore, program managers and leaders have been tasked with adjusting processes including establishing initial referrals to get people enrolled and to support those clients currently receiving services. Other endeavors include reviewing and improving data management services from the state wherein the data RMHS inherited from Colorado Access is incomplete or insufficient. In addition, program leaders have had the duty to review hundreds of case notes to ensure the manual confirmation of case notes in order to get paid correctly. Lastly, there will be a townhall next week for clients and providers to attend wherein RMHS will be communicating changes to programs and payment structures and to allow feedback to ensure a responsiveness with accurate information quickly.

FINANCE COMMITTEE REPORT

Year-To-Date Financials

Mr. John Wetherington reported the results for the year-to-date financial results for total revenues and expenses for fiscal year 2020 June 30 and July 31, 2020.

Motion: **Dr. Mara Kailin made a motion to accept the Year-To-Date Financials ending June 30 and July 31, 2020. Ms. Mary Beth Susman seconded the motion, and the motion was approved by unanimous voice vote.**

Line of Credit Increase

Per the discussion in the Finance Committee, RMHS requests that the Board approve an increase in line of credit RMHS has with BOK Financial.

Motion: **Mr. Jose Torres-Vega made a motion to approve an increase in RMHS' line of credit with BOK financial to \$2,500,000 and authorizes Shari Repinski or John Wetherington to execute associated documentation Management will notify the Finance Committee promptly following any draw on the line of credit. Dr. Mara Kailin seconded the motion, and the motion was approved by unanimous voice vote.**

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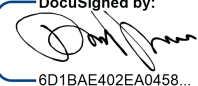
NEW BUSINESS/ANNOUNCEMENTS

No new business or announcements were made.

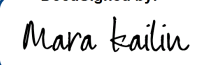
ADJOURNMENT

With no new business or announcements, Mr. Jose Torres-Vega moved to adjourn the meeting of the Board of Directors at approximately 7:16 p.m.

Submitted by:

DocuSigned by:

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Dana Johnson Date
Executive Assistant

DocuSigned by:

DFE2A1E91C4D43A... 12/2/2020

Mara Kailin Date
Board Secretary