



**Board of Directors Meeting Minutes
September 21, 2016**

Present: Roger Schmitz, Chair/Treasurer (via phone)
Sean Gallagher, Vice-Chair
Amy Ross, Secretary
Joe Derdzinski
Lloyd Lewis
Mark Ferrandino
Mark McIntosh
Marlon Anderson
Nisa'a Ameen-Abdulah

Staff: Shari Repinski, Exec Director
John Wetherington, CFO
Annie Davies
Becky Miller
Brenda Whitlow
Jodi Dooling-Litfin
Jodi Merrill-Brandt
Joelle Ashley
Kris Kogan
Marva Hicks
Vincent Mitchell

Guests: Richard Westfall, Hale Westfall LLC
Mary Leathers
Jose Torres-Vega
Christine Ruggeri

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 6:40 p.m. by Sean Gallagher, Vice Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO. A quorum was present.

CONSENT AGENDA

- Approval of September 21, 2016 Agenda
- Adoption of July 13, 2016 Board Minutes

Board Resolution: The Board accepts the items on the Consent Agenda

Motion: Mr. Lloyd Lewis moved to approve the September Consent Agenda. It was seconded by Ms. Amy Ross and was approved by unanimous voice vote.

FINANCIAL MATTERS

Mr. Wetherington advised that the previously presented budget had a few reallocations between line items but that there is no change to total revenues nor total expenses.

The auditors are scheduled for a presentation to the Finance Committee and to the Board in November.

COMPLIANCE

Mr. Wetherington reviewed the creation of a Compliance Committee, with Mr. Wetherington as Chair and other staff serving as members. He discussed RMHS' responsibilities to funders and contractors.

Vice Chair Gallagher inquired if there is a process for employees who have an issue they want to raise outside of their chain of command to the Board or Executive Director. Mr. Lewis suggested that we utilize a 1-800 hotline number to provide anonymity for staff issues.

RMHS has an 800 number for compliance issues and concerns, along with a webpage on the internet, and the Compliance Committee will review if enhancements need to be made.

NOMINATION COMMITTEE REPORT

The Committee introduced several board candidates who will help provide diversity of culture, thinking and perspective.

EXECUTIVE DIRECTOR'S REPORT

Ms. Repinski provided an update on major objectives for this year, including the refreshed Strategic plan, Community Advisory Committee and upcoming Board Training.

RMHS' primary areas of focus include:

- Person-centered thinking
- Transparency
- Accountability to stakeholders, staff, guardians and partner organizations
- Operational excellence & financial health
- Creation of a vision for the next 3-5 years

Other issues reported on by Ms. Repinski were as follows:

- RMHS is reaching out to provider organizations, families and advocacy organizations using new strategies to broaden participation (e.g., Family Forum at the Martin Luther King Recreation Center and a Spanish feedback session co-hosted by El Grupo Vida).

- RMHS has developed an Employee Council over the past year that has provided advice to make this the best place to work while focusing on retention and turnover numbers.
- RMHS is strengthening its compliance program and working to cascade organizational goals down to the department level.
- RMHS is road mapping IT needs and determining the staffing needed for the department.
- RMHS is building its financial health and is working with the Finance Committee to manage expenses and the Mill Levy Contract while delivering exceptional services.
- RMHS is working with the Mill Levy Advisory Committee on a draft charter to be reviewed by the Board.
- Ms. Marcia Tewell, Executive Director of the Developmental Disability Council, will join us at the next meeting to do a brief session on how to include individuals with developmental disabilities in our work at the Board level.
- RMHS will provide the Board the upcoming legislative session forecast at a future Board meeting.
- RMHS is planning a training session for Board members regarding HIPAA regulations and other important issues.

FINANCE COMMITTEE REPORT

Board Chair Schmitz explained that the Finance Committee has reviewed our finances extensively and is pleased with the results.

The Board will review the Compliance Plan that will go into effect January 2017 and will vote on its approval at the October meeting.

Mr. Wetherington presented financial statements for the month ending July 31, 2016.

Board Resolution: The Board accepts the financial statements through July 31, 2016.

Motion: Mr. Lloyd Lewis moved to accept the financial statements through July 31, 2016. It was seconded by Mr. Marlon Anderson and was approved by unanimous voice vote.

PUBLIC COMMENT PERIOD

- None

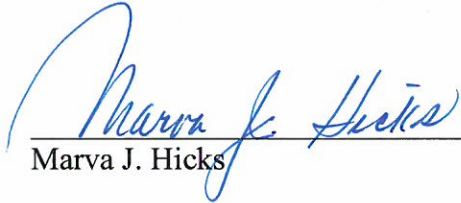
NEW BUSINESS/ANNOUNCEMENTS

None at this time.

ADJOURNMENT

Motion: Mr. Mark Ferrandino moved to adjourn the Board of Directors Meeting at 8:05 p.m. Mr. Marlon Anderson seconded the motion. It was approved unanimously.

Submitted by:



Marva J. Hicks



Amy Ross, Board Secretary

10/12/16
Date