



**Board of Directors Meeting Minutes
January 17, 2018**

Present: Roger Schmitz, Board Chair
Amy Ross, Vice Chair
Christine Ruggeri, Secretary
Mark Ferrandino, Treasurer
Joseph Derdzinski
Bill Ojile
Jose Torres-Vega
Nisa'a Ameen-Abdullah
Lloyd Lewis
Olga Feldman

Absent: Jeanette Cordova

Staff Shari Repinski, Exec. Director
John Wetherington, CFO
Ford Allison, CPO
Bridget Forgy
Joelle Ashley
Deanna Soulis
Ann Gifford
Jodi Dooling-Litfin
Jenny Smith
Stephen Shaughnessey
Kris Kogan

Guests: Ryan Call, Hale-Westfall LLP
Pam Bisceglia-Advocacy Denver

The meeting of the Board of Directors of Rocky Mountain Human Services (RMHS) was called to order at 6:30 p.m. by Mr. Roger Schmitz, Board Chair, at Rocky Mountain Human Services, 9900 East Iliff Avenue, Denver, CO.

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

Roger Schmitz

- Approval of January Agenda
- Approval of November 2017 Board Minutes

Motion: Mr. Lloyd Lewis moved to approve the January Consent Agenda and the November 2017 Board Meeting Minutes. It was seconded by Mr. Mark Ferrandino and was approved by unanimous voice vote. Motion passed.

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OFFICER ELECTIONS

Roger Schmitz

Mr. Roger Schmitz reported that the Board of Directors Officer elections will occur at the next regularly scheduled Board meeting.

PRESIDENT'S REPORT

Roger Schmitz

Mr. Roger Schmitz and Ms. Shari Repinski expressed recognition and gratitude to Marlon Anderson, former Board member.

Mr. Lloyd Lewis spoke on behalf of the Safety Committee. Mr. Lewis reported that the Safety Committee had reviewed forms used by RMHS staff in conducting site visits and felt the forms and questions were sufficient for safety. The Safety Committee will provide suggestions for additional questions to be considered. Mr. Jose Torres-Vega and Ms. Olga Feldman have a site visit to a host home scheduled in March. Mr. Lewis noted that Mr. Mark McIntosh has resigned from the Board and requested a motion to nominate and approve additional Board members to the Safety Committee.

Motion: Mr. Lloyd Lewis moved to approve Mr. Jose Torres-Vega and Ms. Nisa'a Ameen-Abdullah as members of the Safety Committee. It was seconded by Mr. Bill Ojile and approved by unanimous voice vote. Motion passed.

Ms. Amy Ross spoke on behalf of the Nominating Committee and informed the Board that the Nominating Committee has a meeting scheduled with an applicant for the Board of Directors and will provide an update to the full Board after the meeting. Ms. Ross reviewed an application submitted for the Community Advisory Council and recommended that the Board approve the applicant.

Motion: Ms. Amy Ross moved to approve Mr. Brian Lewno as a member of the Community Advisory Council. It was seconded by Mr. Joseph Derdzinski and approved by unanimous voice vote.

Ms. Shari Repinski noted that committee assignments would be reviewed at a future Board meeting.

Ms. Pam Bisceglia, Chair of the Community Advisory Council (CAC), presented to the Board. Ms. Bisceglia reviewed the current members of the CAC and meeting details. Ms. Bisceglia reviewed several recommendations made by the CAC and actions that RMHS has completed towards the recommendations. The CAC will hold a retreat soon to identify priorities and goals.

EXECUTIVE DIRECTOR'S REPORT

Shari Repinski

Ms. Shari Repinski shared a video with stories of how Mill Levy funds have helped Denver residents with intellectual and developmental disabilities. The Board requested more opportunities to see and hear these stories about the good work RMHS is doing. Ms. Repinski noted that during 2017, more than half of the Mill Levy funding received by RMHS went directly

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to individuals and organizations providing services in the community. RMHS continues to work closely with DHS and will be presenting the annual report at a City Council meeting in the Spring.

Ms. Shari Repinski reported on transparency activities of RMHS, focusing on trends received from public comment. The first trend discussed was public comment access. Ms. Repinski noted the many opportunities that the community could provide public comment, including but not limited to Board of Director meetings, the Community Advisory Council meetings, and community forums. The number of opportunities for the public to provide comment exceeds the transparency legislation requirements. RMHS will continue to make an increased effort to receive public comment within the community. The second trend discussed was RMHS' response to diverse needs. Ms. Repinski noted that RMHS has a large mobile workforce of case managers meeting with and performing services within the community. The preliminary data that has been reviewed shows that RMHS is getting services to the individuals in communities that need it most. RMHS will continue to review data for outcomes and to set goals around meeting the needs of the community. Next, Ms. Repinski stated that the goal of Mill Levy services, the third trend, was to increase access to services and respond to unique, varying needs while also increasing the number of providers available. The Community Advisory Council was the fifth trend mentioned. Ms. Repinski noted that RMHS is working with DDHS and the Council members to clarify the role of the council and how members may be able to provide more input. Another topic RMHS heard through public comment was fire safety. Ms. Repinski commended the Safety Committee for their work on this topic and looks forward to continuing to review and make any necessary changes to RMHS activities to ensure safety. The final trend noted was staff turnover, which Ms. Repinski reported that the rate of turnover had been reversed in the last quarter.

Mr. Ford Allison provided an update on Conflict Free Case Management legislation. Mr. Allison noted that HCPF is continuing to work on defining and determining case manager qualifications, case management agencies and third-party vendors to broker choice of a case management agency. The HCPF timeline for implementation was reviewed.

FINANCE COMMITTEE REPORT

Mark Ferrandino & John Wetherington

Mr. John Wetherington presented the year to date financial statements for the month ending November 30, 2017.

Mr. John Wetherington discussed the financials noting that the numbers are over budget for revenues and under budget for expenses. Mr. Wetherington noted that Medicaid billing continues to be over budget due to a less than expected decline in providers billing through RMHS and that Mill Levy spending was under in total, but over on special projects. Expense numbers are under budget in part due to a slower hiring process for clinician positions and a slow decline of providers within the LEPN program. Mr. Wetherington noted that RMHS' overhead is 7.3%. RMHS made a payment to the State in December for advances received during revalidation which will impact the asset numbers show for November.

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Motion: Mr. Lloyd Lewis moved to approve the year to date financial statements. It was seconded by Mr. Jose Torres-Vega and was approved by unanimous voice vote. Motion passed.

Mr. John Wetherington provided an update on turnover, noting that RMHS has seen a decline in the rate in the last quarter. The current turnover rate is 20%, an average rate for CCB's and human services organizations.

Mr. John Wetherington reviewed the Conflict of Interest policy required to be completed by all Board of Directors.

COMPLIANCE UPDATE

John Wetherington

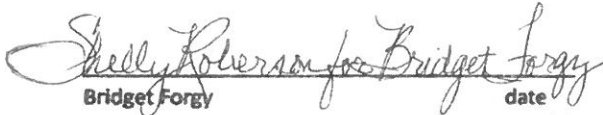
Mr. John Wetherington provided a brief update on the Life Skills & Support policies and procedures requiring Board approval.

Motion: Mr. Mark Ferrandino moved to approve the Life Skills & Support policies and procedures. It was seconded by Mr. Lloyd Lewis and approved by unanimous voice vote. Motion passed.

ADJOURNMENT


Motion: Mr. Jose Torres-Vega moved to adjourn the Board of Directors meeting at 8:00 p.m. It was seconded by Mr. Joseph Derdzinski. It was approved unanimously.

Submitted by:


Bridget Forgy

date

4-11-18



Christine Ruggeri, Board Secretary

date

4-11-18